



New York City College of Technology and CUNY Liberal Studies/Concentration in Fashion Studies Bachelor's/Master's Pipeline Program MOU

I. Purpose

The New York City College of Technology (City Tech) and CUNY Graduate School Liberal Studies with a concentration in Fashion Studies (hereafter MALS) agree to establish a Bachelor's/Master's pipeline program that permits eligible City Tech students enrolled in the BS in Business & Technology of Fashion (BTF) to take graduate level courses in MALS during their junior and senior years at City Tech, with such courses counting towards both their undergraduate and graduate degrees, and secures their early admission to MALS Master's Programs, to enable the completion of both the undergraduate and master's degrees in five years rather than six. Initially, the City Tech students will apply to the program by November 1, 2025, for admission in the Spring 2026 session.

The program will generally be known as the City Tech /Fashion 4+1 Program ("the program").

II. Term

The term of this Memorandum of Understanding (MOU) shall be for the period beginning with the last date of execution of this MOU and ending on December 31, 2030, and will be automatically renewed for successive two-year periods corresponding with the pertinent academic year. This MOU may be terminated by either party by providing written notice of such termination within thirty (30) days to the other, in which event the program shall terminate after the last cohort of students accepted into the program has completed all graduate coursework at MALS that may be credited toward the undergraduate degree at City Tech.

III. Scope

City Tech students who have completed ~75 undergraduate credits or more and have maintained a cumulative GPA of 3.0 or higher will be considered eligible to apply for the program; students may apply if they have a total of 60 credits and will have 75 credits when they enter the program. Applicants who successfully complete the admissions process (outlined below) will be informed of provisional admittance to the MALS program by the end of the application semester for admission to the program the following Spring or Fall. Accepted students may earn up to 12 credits in MALS graduate courses that will apply towards both their bachelor's degree at City Tech and their master's degree at MALS, as set forth in paragraph V below. Accepted students will be provisionally admitted to MALS pending successful completion of their bachelor's degree at City Tech. Once students have received their undergraduate degree from City Tech, they will be admitted to Fashion Studies the following Spring or Fall semester, and will not be required to complete an application in MALS. All other requirements applicable to Fashion

Studies students generally will also apply to program students.

IV. Admissions Process

City Tech students who wish to apply to the program will be screened by the City Tech 4 BSMALS in Business & Technology of Fashion Admissions Committee headed by the program coordinator/liaison, approved by the City Tech Provost in consultation with the Business Department Chairperson. Students will be required to submit a one- to two-page personal statement to the City Tech 4+1 BSMALS explaining their personal and academic rationale for joining the program. Students should demonstrate a commitment to pursuing a master's degree in fashion studies with a goal to work in the fashion industry, museums, or educational institutions based upon their current program of study or work experience. The 4+1 BSMALS will also review the students' transcripts, may consult with the students' City Tech advisors, and may consider any other information deemed pertinent.

If recommended by the City Tech 4+1 BSMALS, the student may then apply to the MALS pipeline program by submitting all of the required materials (including a personal statement, academic writing sample, and official transcripts, and two letters of recommendation). Members of the MALS admissions committee will review the applications and determine provisional acceptances to the MALS program.

The Office of Admissions at the Graduate Center will issue letters of acceptance and rejection during the semester prior to attendance.

MALS will accept the City Tech undergraduate students to the MALSFS program provisionally with final acceptance to the MALS program granted when the students have successfully completed the BS courses taken while they are undergraduates, maintained a GPA (for both cumulative GPA and BTF coursework) of 3.0 or better as undergraduates, completed their bachelor degrees at City Tech, and met any additional admission criteria set by the MALS academic program (maintaining a 3.0 in all MALS courses). Students who have completed fewer than 12 credits of required courses in the B.S. BTF program at the time of application will be reviewed for final acceptance on a case-by-case basis. Students must have completed ARTH 1204 or BUF 2204 before applying to the program. All students in the pipeline must maintain a 3.0 GPA in MALS courses in order to be accepted into the MALS program upon graduation.

V. Programs of Study

The students in the MALS/City Tech pipeline may only take MALS courses. They are expected to take MALS 70000 and three other MALS courses, including Fashion Studies (MALS 71200 and 71300) or other MALS core courses (from the other concentrations) or electives. Any courses taken for credit must have a MALS course number.

VI. Tuition

All MALS courses taken while the students are undergraduates will be e-permit courses, with the credits that may be applied to their undergraduate degrees (Note: precise transfer equivalencies will be determined when applicable by the appropriate academic departments at the students' home campuses). As specified by the CUNY Fees Manual, the MALS permit courses that are

applied toward the undergraduate degree will be covered by the students' City Tech undergraduate tuition waivers (or undergraduate tuition for students who are not NY State residents). It is the parties' understanding that the University Budget and Finance Office will credit MALS with 70% of the tuition equivalency for e-permit courses taken by City Tech undergraduate students. For courses that are not applied to the undergraduate degree, students will be charged CUNY Graduate tuition rates by MALS.

VII. Obligations of City Tech

City Tech shall:

1. Develop and maintain written materials and an informational website about the program and provide an email point of contact for general inquiries
2. Conduct outreach and information seminars to educate City Tech students about the program
3. Process applications and provide general enrollment management services
4. Provide advisement services to students interested in the program
5. Designate a coordinator /liaison to manage the program at City Tech and serve as the primary point of contact for the program with MALS

VIII. Obligations of MALS

MALS shall:

1. Participate in outreach and information seminars to educate City Tech students about the program
2. Process applications and provide general enrollment management services
3. Obtain permission under FERPA from students allowing City Tech to share students' academic records
4. Provide advisement services to students interested in the program; these students will be assigned to a MALS advising fellow.
5. Monitor the progress of the students in the program
6. Designate a liaison, the Executive Officer, to serve as the primary point of contact for the program with City Tech
7. Work with the City Tech registrar to ensure that credits associated with graduate courses taken while a student is an undergraduate transfer and are appropriately applied to the student's master's degree at MALS

IX. Joint Obligations of MALS and City Tech

MALS and City Tech shall cooperatively:

1. Draft outreach materials
2. Conduct at least one student information session in early Fall 2025
3. Coordinate key dates for program events, including the information session, and application deadlines
4. Assist in processing e-permits and equivalencies to allow the undergraduate students to

earn credit (as appropriate) for the graduate courses they take as undergraduates.

5. Understand and agree that each party is responsible for providing the above-allocated and enumerated responsibilities and resources to meet the needs of this program as a whole
6. Further agree that except as set forth in this MOU, the parties are under no obligation to provide financial resources to one another

X. Entire Agreement

This MOU contains all of the terms of the understanding between the parties and shall not be binding until signed by MALS and City Tech. All previous communications between the parties, whether written or oral, relating to the subject matter of this MOU are superseded.

Effective Spring 2026