



Spring 2026 Application

Dear STEP Applicant and Parent,

We are delighted that you are inquiring about Science and Technology Entry Program (STEP) at New York City College of Technology for Spring 2026.

Spring 2026 classes will be held **IN-PERSON** and/or **ONLINE**.

IMPORTANT NOTIFICATION:

We will continue to use Google Classroom for in-person and online classes. ALL class assignments, reviews, class resources, quizzes & assessments and final grades will be posted in **Google Classroom**. It is mandatory for all accepted applicants to register to google classroom when spring starts, using a **GMAIL account**. **If you do not have a Gmail account already, you will have to create a new Gmail account to register into Google classroom. School emails will not work!**

Completed applications with copy of current school transcript and/or report card submitted on or before the deadline will be considered on a first come, first served basis; late applications will be processed in accord to space availability. **Incomplete applications will automatically be placed in our pending list.**

ALL APPLICATION FORMS MUST BE SUBMITTED VIA EMAIL! to MHernandez@citytech.cuny.edu
(NO in person, NO mail and NO Fax will be accepted)

ALL CONSENT FORMS WILL REQUIRED SIGNATURES, ELECTRONIC SIGNATURE OR INITIALS.

Once admission decisions are made you will be notified by EMAIL. Please make sure that the emails provided are active and that are emails you check on a daily basis. Parents should include their email on the application if they want to receive ongoing information from Bridging the Gap/STEP.

Please be advised that Bridging the Gap/STEP program classes are NON-credit classes.

Student & Parent Zoom Orientation: Wednesday, February 25, 2026 (from 6:00pm- 7:30pm)

Alana Kim
Director of STEP Program





NEW YORK CITY
COLLEGE OF TECHNOLOGY
THE CITY UNIVERSITY OF NEW YORK
300 JAY STREET, BROOKLYN, NY 11201-2983

OFFICE OF COLLABORATIVE PROGRAMS
300 JAY STREET, M-309
BROOKLYN, NY 11201

Semester: SPRING 2026

STEP Program Eligibility

Based on New York State Education Department (NYSED) mandated criteria, eligible applicants will:

- Be a middle or high school student entering grades 7-12
- Be a resident of New York State for at least 12 months (2 semesters)
- Economically disadvantaged—students must meet the income eligibility criteria below

*A student is considered economically disadvantaged if the:

- Student's household income is less than or equal to the income levels indicated below.

New York State Opportunity Programs Income Eligibility Criteria 2025–2026

Persons in Family/Household Number	2025–2026 income under
1	\$27,861
2	\$37,814
3	\$47,767
4	\$57,720
5	\$67,673
6	\$77,626
7	\$87,579
8	\$97,532
For 2025-26, add \$9,953 for each additional family member in excess of 8.	

- For economic criteria, please provide 2024 or 2025 1040 income tax forms (first & Second page **ONLY, make sure to cover any visible social security numbers (SSN). We do not need SSNs.**

OR

- Show proof student's family is the recipient of family assistance program aid or safety net assistance through the New York State Office of Temporary and Disability Assistance or a county department of social services

The eligibility standards set forth apply only at the time of admission as a **first-time** student to a STEP program. Once admitted, a student may continue to receive supportive services as needed, even if the family income rises above the current eligibility standards.

The grant award requires that New York City College of Technology abide by New York State Education Departments' eligibility criteria. Please visit their website at: [Science and Technology Entry Program \(STEP\) | New York State Education Department \(nysed.gov\)](https://www.nysed.gov/science-and-technology-entry-program)



NEW YORK CITY
COLLEGE OF TECHNOLOGY
THE CITY UNIVERSITY OF NEW YORK
300 JAY STREET, BROOKLYN, NY 11201-2983

OFFICE OF COLLABORATIVE PROGRAMS
300 JAY STREET, M-309
BROOKLYN, NY 11201

Semester: SPRING 2026

ONLINE Weekdays Program- GRADES 7th- 12th in Spring 2026

Complete Application (all signed) and most RECENT Report card/or Transcript
The application must be submitted by 02/24/2026

<u>Time:</u>	<u>ONLINE Workshop: Grades 7th- 12th</u>
From: 6:30pm- 8:00pm	<div><input type="checkbox"/> <u>Algebra I</u></div> <div>Workshop Dates: March 3, 2026- May 12, 2026</div> <div>(Tuesdays ONLY)</div>

<u>Time:</u>	<u>ONLINE Workshop: Grades 8th- 12th</u>
From: 6:30pm- 8:00pm	<div><input type="checkbox"/> <u>Living Environment Regents Prep</u></div> <div>Workshop Dates: March 4, 2026- May 13, 2026</div> <div>(Wednesdays ONLY)</div>

<u>Time:</u>	<u>ONLINE Workshop: Grades 9th- 12th</u>
From: 6:30pm- 8:00pm	<div><input type="checkbox"/> <u>Algebra II</u></div> <div>Workshop Dates: March 5, 2026- May 14, 2026</div> <div>(Thursdays ONLY)</div>



NEW YORK CITY
COLLEGE OF TECHNOLOGY
THE CITY UNIVERSITY OF NEW YORK
300 JAY STREET, BROOKLYN, NY 11201-2983

OFFICE OF COLLABORATIVE PROGRAMS
300 JAY STREET, M-309
BROOKLYN, NY 11201

Semester: SPRING 2026

Middle School Workshop Classes- GRADES 7th- 8th in Spring 2026
IN-PERSON 10 Week Saturday

Dates: March 7, 2026- May 16, 2026 (Saturdays ONLY)

The application must be submitted by 02/24/2026

Time:	Class
	*Select ONE (1) to TWO (2) classes.
10:00am-11:30am- Class 1 (AM)	<input type="checkbox"/> Introduction to Artificial Intelligence (AI)- Level 2 (AM) *IN-PERSON *must have completed Level 1**
11:30am- 11:45am- BREAK	
11:45am- 1:15pm- Class 2 (PM)	<input type="checkbox"/> Algebra I (AM) *IN-PERSON
	<input type="checkbox"/> Financial Literacy- Level 1 (AM) *IN-PERSON
	<input type="checkbox"/> Application and Software Design (PM) *IN-PERSON
	<input type="checkbox"/> Financial Literacy- Level 2 (PM) *IN-PERSON *must have completed Level 1**
	<input type="checkbox"/> Computer Hardware Basics (PM) *IN-PERSON (ends at 2:30pm)
	<input type="checkbox"/> Introduction to 3D Printing Tech (PM) *IN-PERSON (ends at 2:15pm)

***If TWO (2) classes are selected, make sure it is one AM and one PM.**

***email completed applications and report card/ or transcript to:
Mr. Marvin Hernandez, MHernandez@citytech.cuny.edu**



NEW YORK CITY
COLLEGE OF TECHNOLOGY
THE CITY UNIVERSITY OF NEW YORK
300 JAY STREET, BROOKLYN, NY 11201-2983

OFFICE OF COLLABORATIVE PROGRAMS
300 JAY STREET, M-309
BROOKLYN, NY 11201

Semester: SPRING 2026

High School Workshop Classes- GRADES 9th- 12th in Spring 2026

IN-PERSON 10 Week Saturday

Dates: March 7, 2026- May 16, 2026 (Saturdays ONLY)

The application must be submitted by 02/24/2026

Time:	<u>Class</u> *Select ONE (1) to TWO (2) classes.
10:00am-11:30am- Class 1 (AM)	<input type="checkbox"/> Introduction to Artificial Intelligence (AI)- Level 2 (AM) *IN-PERSON *must have completed Level 1**
11:30am- 11:45am- BREAK	<input type="checkbox"/> Introduction to the Medical Field and Public Health (AM) *IN-PERSON
11:45am- 1:15pm- Class 2 (PM)	<input type="checkbox"/> Algebra I (AM) *IN-PERSON
*If TWO (2) classes are selected, make sure it is one AM and one PM.	<input type="checkbox"/> Financial Literacy- Level 1 (AM) *IN-PERSON
	<input type="checkbox"/> Geometry/Trigonometry (PM) *IN-PERSON
	<input type="checkbox"/> Financial Literacy- Level 2 (PM) *IN-PERSON *must have completed Level 1**
	<input type="checkbox"/> Medical Research Lab: From Concept to Presentation (PM) *IN-PERSON
	<input type="checkbox"/> Application and Software Design (PM) *IN-PERSON
	<input type="checkbox"/> Woodworking Workshop (PM) *IN-PERSON (ends at 1:45pm)
	<input type="checkbox"/> Computer Hardware Basics (PM) *IN-PERSON (ends at 2:30pm)
	<input type="checkbox"/> Introduction to 3D Printing Tech (PM) *IN-PERSON (ends at 2:15pm)

***email completed applications and report card/ or transcript to:**
Mr. Marvin Hernandez, MHernandez@citytech.cuny.edu



NEW YORK CITY
COLLEGE OF TECHNOLOGY
THE CITY UNIVERSITY OF NEW YORK
300 JAY STREET, BROOKLYN, NY 11201-2983

OFFICE OF COLLABORATIVE PROGRAMS
300 JAY STREET, M-309
BROOKLYN, NY 11201

Semester: SPRING 2026

Mandatory Student Seminars

ALL seminars are **MANDATORY** for **ALL** accepted students. Be advised that you will be **required** to attend **AT LEAST TWO (2)** seminars. After the seminar, student will be required to complete a **mandatory evaluation form**. Failing to do so, student will **not** be given credit for the seminar.

Seminars will be conducted:

Tuesdays (5:15pm- 6:15pm)- **ONLINE**

Thursdays (5:15pm- 6:15pm)- **ONLINE**

The following is the list of seminars we will be conducting this fall (subject to change):

1. TBA
2. TBA
3. TBA
4. TBA
5. TBA
6. TBA
7. TBA
8. TBA



NEW YORK CITY
COLLEGE OF TECHNOLOGY
THE CITY UNIVERSITY OF NEW YORK
300 JAY STREET, BROOKLYN, NY 11201-2983

OFFICE OF COLLABORATIVE PROGRAMS
300 JAY STREET, M-309
BROOKLYN, NY 11201

Semester: SPRING 2026

STUDENT INFORMATION

LAST NAME _____ FIRST NAME _____ M. I. _____

STREET ADDRESS _____ APT NO. _____

CITY/BOROUGH _____ STATE _____ ZIP CODE _____

HOME PHONE (____) _____ CELL PHONE (____) _____

STUDENT E-MAIL ADDRESS (PLEASE PRINT CLEARLY): GMAIL ONLY

_____ @gmail.com **DATE OF BIRTH** ____ / ____ / ____

ETHNICITY (HIGHLIGHT YELLOW): AFRICAN AMERICAN LATINO/HISPANIC
NATIVE AMERICAN ASIAN WHITE ALASKAN WHITE (NON-HISPANIC)

GENDER (HIGHLIGHT YELLOW): MALE FEMALE

ELIGIBLE FOR FREE/REDUCED LUNCH? (**HIGHLIGHT YELLOW**): YES NO

ENTERANCE TO THE STEP PROGRAM (**MONTH/YEAR**): _____

OSIS #: _____ **Current Grade (7-12):** _____

School Name: _____

Guidance Counselor Name: _____

Guidance Counselor Phone Number: _____

Guidance Counselor Email Address: _____

MEDICAL INFORMATION: If you have any medical condition such as allergies and/or asthma, please state below:

PARENT INFORMATION

LAST NAME _____ FIRST NAME _____ M. I. _____

RELATIONSHIP TO STUDENT: _____

HOME PHONE (____) _____ CELL PHONE (____) _____

PARENT E-MAIL ADDRESS (PLEASE PRINT CLEARLY): _____

IN CASE OF EMERGENCY, PLEASE CONTACT (**OTHER THAN PARENT**): _____

PHONE (____) _____ RELATIONSHIP TO STUDENT: _____



NEW YORK CITY
COLLEGE OF TECHNOLOGY
THE CITY UNIVERSITY OF NEW YORK
300 JAY STREET, BROOKLYN, NY 11201-2983

OFFICE OF COLLABORATIVE PROGRAMS
300 JAY STREET, M-309
BROOKLYN, NY 11201

Semester: SPRING 2026

STUDENT AGREEMENT

I, _____ (full name), agree to participate in Collaborative Programs Science and Technology Entry Program (STEP) at New York City College of Technology. I understand that as a participant I will attend all scheduled events and continue to demonstrate an attitude that reflects a serious commitment to the program. Students who are tardy or absent more than two times, exhibit inappropriate behavior and/or do not adhere to the guidelines of the program will be dismissed.

I understand that my signature on this document constitutes an agreement between me, my parent-guardian, and STEP Program Academy.

SIGNATURE or INITIAL OF STUDENT: _____ **DATE:** _____

PARENT/GUARDIAN NOTIFICATION AND CONSENT

I am aware that my child, _____, is participating in the Collaborative Programs Science and Technology Entry Program (STEP) at New York City College of Technology, located at 300 Jay Street, Brooklyn, New York. If my child does not show up to scheduled activities, I understand that the student will be removed from the program on the third offense. This form grants permission for local trips within the college.

I hereby give permission for New York City College of Technology Collaborative Programs to release any and all grade reports, transcripts, educational records, and other pertinent information concerning my child to the New York City/State Education Department. I understand that the New York City/State Education Department requires that all STEP Programs collect and keep this information on record. I understand that all information will only be shared with New York State Education Department, partner schools, and colleges. To help increase awareness of the New York City College of Technology STEP Program for other city students, I give permission for New York City College of Technology and The City University of New York (CUNY) to use my child's image or photograph.

PRINTED NAME OF PARENT/GUARDIAN

DATE

SIGNATURE or INITIAL OF PARENT/GUARDIAN

HOME TELEPHONE

BTG ACADEMIC POLICY NOTIFICATION (Please check the last page)

Student and parent/legal guardians are responsible for knowing and obeying the program rules, as well as local, state and federal laws. Any student who violates program rules will be subject to disciplinary action. The violation will be discussed with New York City College of Technology's Provost and Vice President for Academic Affairs, as well as the Student's school principal and guidance counselor. A decision will be made within two weeks of the occurring incident. Once a decision has been made, the parent/guardian and student will be notified. The student will be suspended from the program until a decision has been made.

SIGNATURE or INITIAL OF STUDENT

DATE

SIGNATURE or INITIAL OF PARENT/GUARDIAN

HOME TELEPHONE

COLLEGE STEP PROGRAM INFORMATION FOR 11TH & 12TH GRADE ONLY

I give permission for Collaborative Precollege Programs funded by NYSED STEP Program to share information with a designated College on behalf of the New York State Education Department to provide student information to all of the colleges and universities in the State of New York that administer a Collegiate Science and Technology Entry Program (CSTEP) Project. (Note: students will receive CSTEP and admissions/financial aid information from the institutions, if this section is completed.)

X _____

SIGNATURE or INITIAL OF PARENT

DATE



NEW YORK CITY
COLLEGE OF TECHNOLOGY
THE CITY UNIVERSITY OF NEW YORK
300 JAY STREET, BROOKLYN, NY 11201-2983

OFFICE OF COLLABORATIVE PROGRAMS
300 JAY STREET, M-309
BROOKLYN, NY 11201

Semester: SPRING 2026

ONLINE LEARNING CONSENT FORM

PARENT/GUARDIAN's permission for participation of student in Zoom Live/video classes and Google Classroom/meet.

I hereby consent to the Science and Technology Entry Program (STEP) use and/or disclosure of information about my child through the program's registration process and other manual and/or electronic procedures of the STEP Spring 2026 program. I understand that my child is registering for a virtual course, and that the information collected is needed for both program registration and grade/progress reporting to New York State Education Department, New York City Department of Education, New York City College of Technology/CUNY, and to the Bridging the Gap/ STEP program.

This consent form covers all forms of distance learning classes, seminars, academic advisements, and events, including but not limited to live online (Zoom/or Google Meet) classes, video/ pre-recorded content from third party links, and web-based classes (Google Classroom). Your child's image may be transmitted during video portions of distance learning and online courses.

I also understand that the following information is provided to the class instructors and/or staff of the STEP program and may include, but may not be limited to: student's name, address, phone number, age, gender, school name, student's grade level in school, student's academic reports/transcripts, student and parent/guardian's email address, student's progress and/or grades in classes, and etc.

I give my child permission to access live/video classes, seminars and/or conferences (Zoom, Google Classroom/meet and/or other online formats/links/websites), either on a school device or a personal device, to communicate with instructors, a program success coach, and administrative staff.

Parent/Guardian Permission

I, _____, parent/guardian of _____,
Print parent/guardian name **Print student's name**

give permission for him/her to take online classes at the STEP Spring 2026 program at New York City College of Technology.

SIGNATURE or INITIAL OF PARENT

Date

Bridging the Gap/ STEP program has taken this step and disseminated this Online Learning Consent Form in order to be in compliance with federal legislation for child protection, including The Family Educational Rights and Privacy Act (FERPA - <https://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>) and the Children's Online Privacy Protection Act (COPPA <https://www.ftc.gov/enforcement/rules/rulemaking-regulatory-reform-proceedings/childrens-online-privacy-protection-rule>)



Class Descriptions:

Algebra I: The Algebra I class will review the fundamentals of mathematics. The fundamentals include the basic operations of arithmetic on whole numbers, fractions and decimals. These operations will be used in dealing with ratio, proportions, percent, simple geometry and algebra. As students demonstrate understanding of these basic concepts, they will progress into higher-level topics such as the use of variables; properties of numbers and of equality; solving equations and inequalities; problem solving. The Math Advantage Prep course will follow the Common Core State Standards, as well as the mathematical practices which are designed for students to achieve success in the major topics that Pre-Algebra covers.

Algebra II: In this Algebra II course, it is divided into several lessons: Complex numbers, exponential and logarithmic functions, conic sections, higher degree polynomial functions, and trigonometry. This course focuses on math concepts, common core goals, and test taking skills. Students would be using "Delta Math" that provide correct answer feedback.

Geometry/Trigonometry: The Geometry class will include an in-depth analysis of plane, solid, and coordinate geometry as they relate to both abstract mathematical concepts as well as real-world problem situations. This course will cover the major topics such as similarity and congruence, trigonometry, parallel lines, perimeter and area analysis. The geometry class will follow Common Core State Standards, as well as the mathematical practices which are designed for students to achieve success in the major topics that Geometry covers. Students will learn mathematical practices such as: reason abstractly and quantitatively, construct viable arguments and critique the reasoning of others, model with mathematics, use appropriate tools strategically, and attend to precision.

Financial Literacy Workshop- Level 1: Students will discuss why taking this class is important to you and your future. We will look at how to determine what can be valuable. We will discuss what ways you can make money. We will discuss how to make a budget and why it is necessary. We will discuss how to get a discount on your purchases. We will discuss the benefits of your student identification card and so much more.

Financial Literacy Workshop- Level 2:

In this level 2, students will learn about financial pitfalls/mistakes and downfalls. Students will learn how to invest and grow wealth, create effective long-term financial plans, protect their assets while reducing risk, understand taxes to save more efficiently and making money by surveys and contests online. With these skills, students can begin building smart money habits now that will support them throughout high school, college, and the rest of their lives.

****students must have completed level 1****

Introduction to the Medical Field and Public Health: The "Intro of Healthcare and Public Health" course provides middle and high school students with a comprehensive and engaging introduction to essential healthcare and public health concepts. Students will explore basic human anatomy and physiology, learning about major body systems, their interactions, and the functions of vital organs. The course covers the roles and responsibilities of various healthcare professionals and facilities, offering insights into preventive care, medical treatments, and personal health management. Emphasis is placed on promoting healthy lifestyle choices, mental health awareness, and disease prevention. Students will gain a foundational understanding of public health fundamentals, including disease spread, public health initiatives, and global health challenges. The course also examines healthcare systems, comparing different models and discussing issues of access and disparities, as well as the role of technology in healthcare and future trends. Hands-on learning experiences, such as first aid and CPR training, equip students with practical skills.



NEW YORK CITY
COLLEGE OF TECHNOLOGY
THE CITY UNIVERSITY OF NEW YORK
300 JAY STREET, BROOKLYN, NY 11201-2983

OFFICE OF COLLABORATIVE PROGRAMS
300 JAY STREET, M-309
BROOKLYN, NY 11201

Semester: SPRING 2026

Application and Software Design: This course introduces students in grades 7–12 to the fundamentals of app and software design. Through hands-on projects, students will learn how to plan, design, and prototype functional applications while developing critical problem-solving and technical skills. Emphasis is placed on creativity, logical thinking, and user-centered design

Introduction to Artificial Intelligence (AI)- Level 2: In this 10-week class, students will continue to deepen their understanding of AI by building their own AI chatbot and backend. They will explore different Java and HTML libraries to integrate their chatbots into their projects. The major focus will be developing a foundational understanding of how building an AI backend works.

****students must have completed level 1****

Computer Hardware Basics: In this comprehensive course, students in grades 7-12 will dive into the inner workings of personal computers and gain the skills needed to diagnose, repair, and optimize these essential machines. Students will also learn how to recycle, repurpose various devices and ultimately divert old electronic from going to landfills.

Medical Research Lab: From Concept to Presentation: The “Medical Research Lab: From Concept to Presentation” course is designed for high school students eager to explore the healthcare field through the lens of research and communication. Over 9 weeks, students will embark on a journey that combines critical thinking, creativity, and collaboration to develop and present a professional research poster on a healthcare-related topic of their choice. Students will begin by mastering essential research techniques, learning how to locate credible sources, evaluate information, and synthesize findings into a clear and compelling narrative. They will then dive into the world of research posters, understanding how to design visually engaging and academically rigorous displays that effectively communicate complex information. This course not only prepares students for future studies and careers in healthcare but also equips them with lifelong skills in research, critical thinking, and effective communication. Whether aspiring to be a healthcare professional, researcher, or advocate, students will leave with a deeper understanding of how to articulate ideas and inspire change.

Introduction to 3D Printing Technology: This workshop aims to introduce students to the fundamentals of 3D printing technology. Our goal is for students to be understanding 3D printing basics, it's applications, hands-on 3D modeling and its potential impact on various industries.

Living Environment Regents Prep (Online): This intensive 10-week online class prepares students for success on the New York State Living Environment Regents Exam. Through targeted review of high-frequency topics, guided practice with real Regents questions, and engaging discussions, students will strengthen their understanding of biology concepts and develop test-taking strategies. Each 90-minute session focuses on a core theme in biology, drawn from patterns in past regents exams (August 2022 & 2024). Students will engage in active learning, apply knowledge to real-world scenarios, and build the confidence needed to pass or excel on the exam.

Woodworking Workshop: The STEP Woodworking workshop will be offered for 9th to 12th graders and will run on Saturdays for ten sessions from 11:45-1:45. This class provides the opportunity for students to gain knowledge and experience with hand and power tools, carpentry methods, building materials, as well as an understanding of the importance of safety. This program aims to build confidence and problem-solving skills in a positive and collaborative, hands-on environment. Students can choose from a variety of wood working projects such as jewelry boxes, bird houses, and personalized signs that they can design and build themselves. With this knowledge students gain a tremendous advantage when entering the workforce or moving on to college or a specialized technical school.



RESPONSIBILITIES AND PROGRAM REGULATIONS

1. Students **must** report to all scheduled classes on time and remain in class until dismissal.
2. **Loitering** in hallways and staircases is strictly prohibited.
3. Students **must** present written permission in order to leave campus early or, a parent/guardian may contact the office to grant early leave permission.
4. **Absences** from class **must** be documented, such as; doctor's note, attending a college fair or to attend a school related activity.
5. Student, Parent or Guardian **must** formerly notify the Bridging the Gap/STEP Office of either their withdrawal or intent to withdraw from the program in the form of a letter or email.
6. **Important: Tardiness & Absence rule:** One (1) unexcused absence and One (1) excused absence allowed. Two (2) unexcused lateness will be treated as one (1) absence.
7. **Important Cellphone Policy:** Cell phones and/or other portable, electronic (and non-electronic) games, toys, devices and equipment **must be turned off before entering class and remain off until class is dismissed**. Penalty for violation of this rule is expulsion.
8. **Important: Computer/Biology Labs Policy:** Food and drinks in the computer lab is strictly prohibited at all times.
9. **Fire Alarms, Sensors Policy:** Tampering with fire safety equipment, fire alarms or sensors presents a serious danger to all, is illegal (criminal prosecution may result) and expulsion from the program is guaranteed.
10. **Misconduct:** Any student found to have engaged in inappropriate sexual (physical, verbal, image or images) behavior, as determined by the Program Director and Coordinator, are subject to removal from the campus by campus security or NYC Police and will be expelled.
11. Classrooms **must** be cleared after lunch. **Make sure to clean up after yourself**.
12. Inappropriate language (cursing) is strictly prohibited.
13. It is advised that students **not** bring valuables or large amounts of cash to the campus.
14. Students should dress in a modest fashion.
 - **Male Students** are expected to remove all headwear: hats, headbands, bandannas, doo-rags and similar head gear entering the campus. Wearing of these items are strictly prohibited inside of the classroom.
 - **Female Students** are expected to wear appropriate attire. Revealing or excessively tight clothing, including halter-tops and miniskirts higher than six inches above the knee are prohibited.
15. **Important Drug Policy:** Student are hereby warned: any type of illegal drug or drugs (marijuana, alcohol, pills, etc.) are strictly prohibited. If a student is found to possess, exchange, purchase or otherwise violate this policy, they will be escorted off the campus by campus security or NYC Police. Expulsion is guaranteed and criminal prosecution may result.
16. **Disruptive Behavior:** verbal arguing, making threats, or any violence is strictly prohibited. Acts of coercion, instigation and/or bearing false witness (lying) is also strictly prohibited. Violation of this rule will result in immediate expulsion. Our official response to any violence is to contact campus security and/or NYC Police. Arrest and criminal charges may result.
17. Students and staff are not permitted to administer prescribed or over-the-counter medication to one another.
18. **Plagiarism**, which includes presenting someone else words or ideas, as if they are your own, without crediting the writer or the source; this also includes copying and pasting from the internet. **Accordingly, academic dishonesty is prohibited in The City University of New York and at NYC College of Technology and is punishable by penalties, including failing grades, suspension and expulsion.**
19. If the student is to **RE-APPLY** to another semester, the student **MUST** submit a new application and submit an updated report card/or school transcript.
20. Failure to adhere to the program's or CUNY policies, rules and regulations can result in removal, expulsion and other penalties as the infraction merits.

The Office of Collaborative Precollege Programs staff reserves the right to add additional rules and regulations for any other inappropriate behavior that is deemed unacceptable for this program.