

## FALL 2019

### DROPPING AND WITHDRAWING FROM CLASSES

#### Dropping of Classes

The term “Dropping” of classes refer to classes that you drop as of the day you register for classes up to the 21<sup>st</sup> day of a semester.

**If you drop your classes before the first day of the semester, those classes will not appear on your academic record and will not be counted toward your financial aid eligibility.**

#### Dropping Classes before the 7<sup>th</sup> Day of the Semester (Financial Aid Certification Date)

If you drop your classes on or before the financial aid certification date (7<sup>th</sup> day classes), September 2, 2019, they will not be counted toward your enrollment status (full-time, part-time, three-quarter-time, etc.) for financial aid eligibility.

**Fall 2019 Financial Aid Certification date is September 2, 2019.** If you have four classes that represent 12 credits/units (full-time), and you drop one class on September 2, 2019, your enrollment status would be reduced to three-quarter time (9 credits). Your Federal Pell award would be reduced from full-time award to three-quarter time award, and you would be ineligible for New York State (NYS) Tuition Assistance Program (TAP).

#### Dropping Classes after the 7<sup>th</sup> Day of the Semester (WD Grade)

If you drop a class (WD Grade) after the financial aid certification date (8<sup>th</sup> to 21<sup>st</sup> day of classes), the class would still be counted toward your enrollment status for your financial aid eligibility. For example, if you had four classes, the equivalent of 12 credits/units for fall 2019, and you drop one class between September 3<sup>rd</sup> and September 16<sup>th</sup>, you would still remain full-time for financial aid (Federal Pell, SEOG, Federal Direct, and NYS TAP). However, your TAP award would be prorated (reduced) for the fall semester, and you would use the equivalent of 6 TAP points for the semester.

If you drop **all** your classes (WD Grade) for a semester after the financial aid certification date (7<sup>th</sup> day of classes), your Federal Pell Grant or other Federal Aid will be prorated based on the number of days you attended your classes during the semester. Your eligibility for TAP and other NYS awards may be adversely affected for the next semester. **To be eligible for Federal financial aid, your Federal financial aid information (FAFSA) should be correct and all issues should be resolved before you drop or withdraw from all your classes.**

The dropping of classes after the 7<sup>th</sup> day of a semester will not affect your enrollment status for financial aid eligibility for that semester, but it will affect your enrollment status for academic purposes. **You must attend your classes to be eligible for financial aid.**

#### Dropping Classes Before the Financial Aid Certification Date (7<sup>th</sup> Day of Classes)

If you drop classes after the beginning of the semester but before the financial aid certification date (7<sup>th</sup> day of classes), September 2, 2019, those class would not be included in the calculation of your enrollment status and in the determination of your eligibility for financial aid.

**Withdrawal (W Grade)**

Withdrawal (W Grade) is assigned to classes that you withdraw from after the 21<sup>st</sup> day of a semester. The W Grade will not affect your enrollment status or eligibility for financial aid for the semester that you withdraw, but it will be retained on your academic record and will be included in the calculation of your academic progress.

The “W” Grade may adversely affect your Federal financial aid (Pell, SEOG, Direct Loans) and your eligibility for TAP and other NYS awards for subsequent semesters. If you withdraw from all your classes (W Grade), your financial aid will be prorated based on the number of days that you attended your classes.

**Winter Session 2020**

If you drop or withdraw (W, WN, WD, WU Grade) from a class during the winter session, the class will not be included in the determination of your enrollment status (full-time, part-time, half-time, less than half-time) for Federal financial aid (Pell, SEOG, Direct Loans) payment purposes. You must complete all classes you are enrolled for during the winter session for those classes to be included in the determination of your enrollment status for federal financial aid payments.