



Department of Construction Management & Civil Engineering Technology
300 Jay Street, Brooklyn, NY 11201 | Tel: 718.260.5338 | www.citytech.cuny.edu

**Memorandum of Understanding
Advanced Standing / Transfer Credit Agreement
Between
New York City College of Technology/CUNY
Department of Construction Management & Civil Engineering Technology
and
High School for Construction Trades, Engineering & Architecture (HSCTEA) – Construction Program**

Overview

A relationship has been established between the Construction Management and Civil Engineering Technology Department (CMCE) of New York City College of Technology and the HS for Construction Trades, Engineering and Architecture (HSCTEA) Construction Program, that will enable successful graduating high school students to receive advanced standing/ college credit towards the completion of the requirements for the Associate in Applied Science degree in either Construction Management or Civil Engineering Technology.

CMCE agrees to collaborate as follows:

- Conduct a curriculum review of the HSCTEA construction program every two years.
- Support recruitment activities for students.
- A CMCE faculty member will serve as a member on the HSCTEA Self Study Team
- Provide career information & support to HSCTEA students.

The roles and responsibilities of HSCTEA:

- Ensure that student[s] applying to City Tech will have successfully completed the Construction Carpentry Sequence.
- Provide a career guidance program in grades 9 - 12 that allows students to make informed career choices in the areas related to careers in Construction Management and Civil Engineering.
- Support students' efforts towards achieving their academic and career goals.
- HSCTEA will appoint a CMCE faculty member to serve on the HSCTEA Self Study Team.

Students who complete the high school curriculum as listed under the agreement and meet the required criteria will be assisted in enrolling in the Associates of Applied Science in Construction Management or the Civil Engineering Technology degree program.

- Students must have earned a NYS endorsed CTE Diploma at the time of enrollment.
- Students matriculating in CMCE must meet the CUNY skills proficiency requirements in English and mathematics.
- Students must have a GPA of 75+, an ELA Regents score of 75+, and pass two of the following three Math Regents with a score of 75+: Integrated Algebra, Geometry or Algebra 2 and Trigonometry to have the option to waive CMCE 1110 and CMCE 1114 as shown in the Table below. An equivalent number of elective, department approved course credits would be substituted to the program of study to meet the New York State requirements for an Associate's Degree. (Advanced Standing).





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Agreement

Upon admission to the program, an **Official Transcript** must be presented, indicating successful completion of all required examinations and course requirements for the HSCTEA courses identified below, whereupon advanced standing will be awarded and applied toward an Associate Degree in Construction Management or Civil Engineering Technology as indicated below. This agreement will be in effect for five [5] years from the date of execution.

TABLE	
HS Construction Trades, Engineering and Architecture Carpentry Curriculum <u>Courses:</u> RGS75T Carpentry RGS74T Carpentry	Advanced Standing Awarded for the following CMCE courses at New York City College of Technology/CUNY: CMCE 1110 Construction Drawings I** 2 credits CMCE 1114 Materials and Methods of Construction 1 * 3 credit Total 5 credits
Notes: * Applies to AAS degree in Construction Management Technology ** Applies to AAS degree in Construction Management Technology or Civil Engineering Technology	