



Central Office Payroll

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HOURLY EMPLOYEE TIME SHEET CALENDAR FOR FISCAL YEAR 2026-2027

Reminder: It is very important that you follow this calendar closely to ensure that your time sheet is processed on time. Late time sheets will not be processed and it will result in a delay in receiving payment for that particular pay period. Please remember that a late time sheet does not guarantee a salary advance and you may have to wait for another two weeks to receive payment. NOTE: This schedule is subject to change based on the directives of the Office of the State Comptroller.

	PAY PERIOD	TIME SHEETS DUE IN PAYROLL	STATE PAY DATE
09	05/31/26 - 06/13/26	Monday, June 15, 2026	07/09/26
10	06/14/26 - 06/27/26	Monday, June 29, 2026	07/23/26
11	06/28/26 - 07/11/26	Monday, July 13, 2026	08/06/26
12	07/12/26 - 07/25/26	Monday, July 27, 2026	08/20/26
13	07/26/26 - 08/08/26	Monday, August 10, 2026	09/03/26
14	08/09/26 - 08/22/26	Monday, August 24, 2026	09/17/26
15	08/23/26 - 09/05/26	* Tuesday, September 8, 2026	10/01/26
16	09/06/26 - 09/19/26	Monday, September 21, 2026	10/15/26
17	09/20/26 - 10/03/26	Monday, October 5, 2026	10/29/26
18	10/04/26 - 10/17/26	Monday, October 19, 2026	11/12/26
19	10/18/26 - 10/31/26	Monday, November 2, 2026	11/26/26
20	11/01/26 - 11/14/26	Monday, November 16, 2026	12/10/26
21	11/15/26 - 11/28/26	Monday, November 30, 2026	12/24/26
22	11/29/26 - 12/12/26	Monday, December 14, 2026	01/07/27
23	12/13/26 - 12/26/26	Monday, December 28, 2026	01/21/27
24	12/27/26 - 01/09/27	Monday, January 11, 2027	02/04/27
25	01/10/27 - 01/23/27	Monday, January 25, 2027	02/18/27
26	01/24/27 - 02/06/27	Monday, February 8, 2027	03/04/27
01	02/07/27 - 02/20/27	Monday, February 22, 2027	03/18/27
02	02/21/27 - 03/06/27	Monday, March 8, 2027	04/01/27
03	03/07/27 - 03/20/27	Monday, March 22, 2027	04/15/27
04	03/21/27 - 04/03/27	Monday, April 5, 2027	04/29/27
05	04/04/27 - 04/17/27	Monday, April 19, 2027	05/13/27
06	04/18/27 - 05/01/27	Monday, May 3, 2027	05/27/27
07	05/02/27 - 05/15/27	Monday, May 17, 2027	06/10/27
08	05/16/27 - 05/29/27	* Tuesday, June 1, 2027	06/24/27
09	05/30/27 - 06/12/27	Monday, June 14, 2027	07/08/27
10	06/13/27 - 06/26/27	Monday, June 28, 2027	07/22/27

*Changes due to Holidays.

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