



## William D. Ford Federal Plus Loan Processing Form Academic Year 2026-2027

### Loan Eligibility Determination

The approved loan amount will be determined by the CUNY Cost of Attendance (COA), minus the Student Aid Index (SAI), which is determined by your 2026-2027 FAFSA. Any financial aid and scholarships you are awarded will be deducted from your COA. Students cannot exceed their COA and/or annual loan limits for the academic year.

If you received loans from another institution within the 2026-2027 academic year your annual loan limit will be reduced accordingly. If you fall below 6 credits at the time of disbursement, this loan will be cancelled and you will be responsible for any unpaid balances.

If the Office of Financial Aid receives notification that you have exceeded your COA, or have exceeded your Annual or Aggregate loan limits after disbursement of your loans(s), The office may need to make necessary reductions and /or cancel your awarded funds. Please be advised, if this action becomes necessary, it may cause a tuition liability at a later date.

### SECTION A: TO BE COMPLETED BY STUDENT

#### Requirements for Students

- Must have a complete/valid 2026-2027 FAFSA Application ([www.FAFSA.ed.gov](http://www.FAFSA.ed.gov))
- Must be matriculated student, registered for at least 6 credits per semester during the 2026-2027 academic year
- Must meet Satisfactory Academic Progress (SAP)
- Must have completed all "TO DO LIST" items on CUNYfirst regarding financial aid

Student's Last Name:	First Name:	Middle Initial:
CUNYFIRST ID#	Date of Birth:           /       /	
CityTech Email:	Expected Grad Date:   /       /	
Phone Number:		

Which semester are you requesting the loan to be processed for:   Summer 26 \_\_\_\_\_ Fall 26 \_\_\_\_\_ Spring 27 \_\_\_\_\_

**Student's Signature** (manual signature) \_\_\_\_\_

**Date:** \_\_\_\_\_

**SECTION B: TO BE COMPLETED BY PARENT**

**Requirements for Parents**

- Must complete a Master Promissory Note (MPN) ([www.studentaid.gov](http://www.studentaid.gov)) PLUS Loan option
- A new Parent PLUS loan application must be completed to increase a loan amount.

Parent's Last Name	First Name:	Middle Initial:
Social Security Number: / /	CUNYFIRST ID#	Email:
Permanent Address:	Apt #	
City:	State:	Zip:
Telephone Number: ( )	Date of Birth:	
U.S. Citizen: Yes: NO:	Alien Reg. Number:	
Driver's License Number:	License State:	Marital Status:
Are you presently in default of any educational loans?		

**FOR OFFICE USE ONLY:** NEW EMPL# \_\_\_\_\_

Loan Amount Requested (Parent):

\$
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**SECTION C: TO BE COMPLETED BY PARENT**

Employer's Name:
Employer's Complete Address:
City: State: Zip Code:
Employer's Telephone Number:
How many years with the current Employer?

**Parent Certification:** By signing below, I acknowledge that I have read and understood everything stated above. I also understand that I am applying for a Federal Direct Parent loan that must be repaid along with all accrued interests. I consent to the U.S Department of Education and its agents obtaining my credit report and using the information from that report in determining my eligibility. Credits report results can be viewed at [www.studentaid.gov](http://www.studentaid.gov). This PLUS loan request may be denied due to adverse credit history.

**Parent's Signature:** (manual signature) \_\_\_\_\_

Date \_\_\_\_\_

Once you have successfully completed the PLUS form, it must be uploaded to your child's your Cunyfirst account via the link below.

[https://www.citytech.cuny.edu/financial-aid/docs/filenet\\_upload\\_instructions.pdf](https://www.citytech.cuny.edu/financial-aid/docs/filenet_upload_instructions.pdf)

**Please be sure to Direct Loan under document Type**

Please allow up to 20 business days for processing.

