

### **Notice to Students on Criminal Background Checks**

Current laws generally permit a state licensing board or agency to deny a license to practice nursing if the applicant has been convicted of a felony or other specified crime. Like many state licensing boards, the Office of the Professions of the New York State Education Department requires that a criminal background check be conducted prior to granting a license to practice nursing.

The Department of Nursing at New York City College of Technology (City Tech) does not require a criminal background check for admission, but the Department's educational requirements include placement at one or more hospitals or other off-campus clinical training sites, and these sites frequently require a student to pass a criminal background check before the student may be placed for clinical training. If, based upon the results of a criminal background check, the site determines that a student's participation in its clinical training program would not be in the best interest of the site, the site may deny that student admission to the training program. Even if the student has already begun the placement when the results are received, the site may elect to dismiss the student, regardless of the student's performance while in the training program.

Each clinical training site that requires a criminal background check sets its own standards and procedures, and you may be asked by the site where to pay the cost of the background check. You may also have to complete more than one criminal background check during the course of the Nursing program at City Tech, depending on the number of sites where you are placed and requirements of each site.

Please note that if a clinical training site determines that you may not take part in its clinical training program based on the results of a criminal background check, you may be unable to complete your course requirements. It is important for you to consider this before you enroll in the Nursing program. City Tech has no obligation to refund your tuition or fees or to otherwise accommodate you in the event you are ineligible to complete your course requirements based on the results of a criminal background check, or if you are denied a license to practice nursing.

I have read the above and agree to abide by City Tech's Notice on Clinical Background Checks.

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Student Signature

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Date

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Print Name

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EMPLID